



Committee: Executive

Date: Monday 5 July 2021

Time: 6.30 pm

Venue Bodicote House, Bodicote, Banbury, Oxon OX15 4AA

Membership:

**Councillor Barry Wood
(Chairman)**

Councillor Phil Chapman
Councillor Tony Illott
Councillor Richard Mould
Councillor Dan Sames

Councillor Ian Corkin (Vice-Chairman)

Councillor Colin Clarke
Councillor Andrew McHugh
Councillor Lynn Pratt
Councillor Lucinda Wing

AGENDA

1. Apologies for Absence

2. Declarations of Interest

Members are asked to declare any interest and the nature of that interest that they may have in any of the items under consideration at this meeting.

3. Petitions and Requests to Address the Meeting

The Chairman to report on any requests to submit petitions or to address the meeting.

4. Minutes (Pages 7 - 18)

To confirm as a correct record the Minutes of the meeting held on 7 June 2021.

5. Chairman's Announcements

To receive communications from the Chairman.

6. Urgent Business

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

7. Changes to the Waste Collection Service (Pages 19 - 36)

Report of Assistant Director Environmental Services

Purpose of report

The purpose of this report is to update the Executive on the proposed changes to the Waste Collection Service commencing from autumn 2021

Recommendations

The meeting is recommended:

- 1.1 To approve the policies relating to separate food waste collection & chargeable garden waste (Appendix 1).
- 1.2 To approve the proposed rollout plan for the introduction of separate food waste collection and chargeable garden waste (Appendix 2).
- 1.3 To approve the proposed charges for the garden waste collection service (Appendix 3).

8. Revised Housing Standards Enforcement Policy (Pages 37 - 88)

Report of Assistant Director Housing and Social Care Commissioning

Purpose of report

The report sets out an updated and extended policy to be adopted in relation to the regulation and enforcement of housing standards.

Recommendations

The meeting is recommended to :

- 1.1 Approve the Housing Standards Enforcement Policy 2021 for adoption by the Council.

9. Oxfordshire's Homelessness and Rough Sleeping Strategy 2021-26 (Pages 89 - 114)

Report of Assistant Director Housing and Social Care Commissioning

Purpose of Report

To set out the Oxfordshire Wide Homelessness and Rough Sleeping Strategy 2021-26 and Action Plan for approval by the Executive, recognising that Cherwell District

Council is a key partner in preventing and resolving homelessness and in supporting systems change county wide. In approving the Strategy, Cherwell District Council agrees to play a key role in delivering the vision, priorities and actions identified.

Recommendations

The meeting is recommended:

- 1.1 To approve Oxfordshire's Homelessness and Rough Sleeping Strategy 2021-26 and the supporting Action Plan.

10. Public Sector Decarbonisation Scheme (PSDS) (Pages 115 - 122)

Report of Assistant Director Property, Investment and Contract Management

Purpose of report

To update the Executive on the outcome of the bid that Cherwell District Council (CDC) has submitted for energy efficiency capital works (non-repayable government grants) and, as a result, to seek approval for CDC to proceed with its proposed programme of capital works. The funding body (Salix) has confirmed that CDC's funding application has been rewarded to the amount of £5.986m out of the £6m bid.

Recommendations

The meeting is recommended:

- 1.1 To note the outcome of the bids that Cherwell District Council has submitted for energy efficient capital works (non-repayable Government Grants).
- 1.2 To approve Cherwell District Council (CDC) progressing its own Public Sector Decarbonisation Scheme capital works programme in line with the grant award to CDC.

11. Revised Statement of Community Involvement (Planning) (Pages 123 - 172)

Report of Assistant Director – Planning and Development

Purpose of report

To seek approval of a consultation draft of a Statement of Community Involvement (SCI) for the Council's planning services.

Recommendations

The meeting is recommended:

- 1.1 To approve the draft Statement of Community Involvement (SCI) at Appendix 1 for public consultation.

- 1.2 To authorise the Assistant Director - Planning and Development to make any changes he considers to be minor and/or presentational to the draft Statement of Community Involvement prior to the consultation and to determine the format of publication.

12. **COVID-19: Progress and Planning Update** (Pages 173 - 208)

Report of Chief Executive

Purpose of report

To summarise the current state of the pandemic in Cherwell and Oxfordshire, describe the management and operational response arrangements in place, give an update on the status of Council services and the resource impact of COVID-19, and set out the approach for further recovery and renewal planning.

Recommendations

The meeting is recommended to:

- 1.1 Note the latest public health situation with regard to COVID-19, the management arrangements in place and the resource impact of the pandemic as set out in this report.
- 1.2 Note the joint Oxfordshire County Council and Cherwell District Council programme of activity underway that continues to respond and adapt to the pandemic as set out in Appendix 1.
- 1.3 Note the summary of COVID-19 service impact set out in Appendix 2.
- 1.4 Note the plans set out from paragraph 3.26 for recovery planning and for further understanding the lessons learnt for the organisation from the pandemic and agree that a programme of engagement with the Overview and Scrutiny Committee, all council members and key partners should be developed in consultation with the Leader and Chair of the Overview and Scrutiny Committee.

13. **Monthly Performance, Risk and Finance Monitoring Report - April and May 2021**

** Please note this report will follow as it is currently being reviewed and finalised **

Report of Director of Finance and Head of Insight and Corporate Programmes

Purpose of report

This report summarises the Council's Performance, Risk and Finance monitoring positions as at the end of May 2021, covering the first two months of the financial year.

14. Graven Hill Village Development Company (Dev Co) - Creation of Additional Companies

** Please note this report will follow as it is currently being reviewed and finalised **

Report of Shareholder Representative

15. Graven Hill Village Development Company (Dev Co) - Request for s278 works bond relating to land at A41 Pioneer Roundabout

** Please note that this report will follow as it is currently being reviewed and finalised **

Report of the Shareholder Representative

16. Exclusion of the Press and Public

The following item contains exempt information as defined in the following paragraphs of Part 1, Schedule 12A of Local Government Act 1972.

3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information).

Members are reminded that whilst the following item has been marked as exempt, it is for the meeting to decide whether or not to consider it in private or in public. In making the decision, members should balance the interests of individuals or the Council itself in having access to the information. In considering their discretion members should also be mindful of the advice of Council Officers.

No representations have been received from the public requesting that this item be considered in public.

Should Members decide not to make a decision in public, they are recommended to pass the following recommendation:

“That under Section 100A of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business on the ground that, if the public and press were present, it would be likely that exempt information falling under the provision of Schedule 12A, Part 1, Paragraph 3 would be disclosed to them, and that in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.”

17. Graven Hill Village Development Company (Dev Co) - Request for s278 works bond relating to land at A41 Pioneer Roundabout - Exempt Schedule

** Please note that this will follow as the report is being reviewed and finalised **

Information about this Agenda

Apologies for Absence

Apologies for absence should be notified to democracy@cherwell-dc.gov.uk or 01295 221589 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

This agenda constitutes the 5 day notice required by Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 in terms of the intention to consider an item of business in private.

Evacuation Procedure

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the car park as directed by Democratic Services staff and await further instructions.

Access to Meetings

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

Watching Meetings

Please note that Council meetings are currently taking place in person (not virtually) with social distancing at the meeting. Meetings will continue to be webcast and individuals who wish to view meetings are strongly encouraged to watch the webcast to minimise the risk of COVID-19 infection.

Places to watch meetings in person are very limited due to social distancing requirements. If you wish to attend the meeting in person, you must contact the Democratic and Elections Team democracy@cherwell-dc.gov.uk who will advise if your request can be accommodated and of the detailed COVID-19 safety requirements for all attendees.

Please note that in line with Government guidance, all meeting attendees are strongly encouraged to take a lateral flow test in advance of the meeting.

Mobile Phones

Please ensure that any device is switched to silent operation or switched off.

Queries Regarding this Agenda

Please contact Natasha Clark, Democratic and Elections democracy@cherwell-dc.gov.uk,
01295 221589

Yvonne Rees
Chief Executive

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